

Addendum to Board of Trustees Job Description

Thank you for considering applying to be a candidate for a Trustee position.

As a trustee you will be handling many church documents via email. Your church email is not only your email address for all church business but also your access to your document “filing cabinets” and those of the team that you will become part of.as a trustee.One benefit is that you can access the information you need from anywhere. As a responsible organization your email address forms the backbone of our document and record security. For further details of our church Email policy, see page 51 & 52 of the Policy and Procedures manual.

Just like in the Teams within our church, we sometimes communicate via Text. So a smartphone comes in really handy here.

From the paragraphs above you can see the need to be fairly experienced with email and Texting. We have all the software tools ready for your use. There will be meetings that you attend in person and some may be held virtually, usually via ZOOM, as needed

Approved Oct 21, 2021